

## **Preschool Assistant Director**

Our country school located in the picturesque hills of San Ramon is now hiring an assistant director who enjoys teamwork and values strong partnerships with the director, parents, teachers, and of course, children. For the past 45 years The Child Day Schools goals have remained the same – to create the best developmental educational programs while providing a nurturing, caring, and supportive community for children and families. Along the way, we have been fortunate to attract many dedicated individuals with a similar vision and whose commitment and talents help to ensure that our quality programs continue.

Assistant Directors are trusted with a wide range of tasks that will be essential to the smooth running of the school as well as to the educational development of young children. We are seeking that special individual who has a strong and passionate commitment to the field of early childhood, and models that commitment for others.

Some of the exciting things that you will do as an Assistant Director include, but are not limited to:

- Assist the Director and the administration team with the operation of the school, ensuring that the school is functioning in accordance with company and state licensing standards.
- Be responsible for ensuring a safe, caring, respectful, educational environment for children, parents and staff.
- Support teachers in their efforts to guide and educate early learners from infant through school age.
- Display respectful leadership and supervisory skills, as well as strong communication and interpersonal aptitude.
- Promote and support an atmosphere of teamwork and community.
- Utilize strong written and oral communication skills, along with computer knowledge.
- Use an ability to organize, multi-task within given time-frames, and to be flexible.
- Assist Director and administration in staff development and training.
- Assist Director in school-wide events.
- Have the opportunity to be trained in our unique curriculum that reflects both High/Scope and Project Web methods.

To be considered for this position, you must meet all state licensing requirements, including:

- AA or BA in Early Childhood or related field, with Infant/Toddler units and experience preferred

Along with a competitive salary, end of year bonus, 401(k), medical and dental benefits, staff childcare, and personal time off, this position offers the potential for growth. Many of our assistant directors gain the skills and experience to move into a director's position, furthering their careers in early childhood education.

**Salary Range:** From \$24 hour. Salaries are competitive and commensurate with education and experience.

If this is the work environment you are seeking, please contact the director and tell us about yourself (resume's required and questions welcome!) **Contact Director at 925-820-2515**

**THANK YOU FOR YOUR INTEREST IN OUR SCHOOL!**

E.O.E.

## **Cook/Teacher Assistant – Immediate Opening At Busy School**

### **Job description**

#### **PART-TIME COOK/TEACHER ASSISTANT POSITION:**

If you are looking for a great place to work with young children, join us at our country school located in the picturesque hills of San Ramon. The Child Day Schools (TCDS) seeks an experienced cook who enjoys preparing meals and supporting young children. We are looking for caring, energetic, flexible, dependable candidates who can perform within given time frames and is willing to carry out a variety of tasks.

Preschool cooks are responsible for preparing nutritionally balanced family-style meals and snacks according to meal guidelines, and for maintaining a clean and well-organized kitchen. In this position, you may also have the opportunity to assist teachers and children in the classroom. Experience working in a preschool setting is preferred but not required. Applicants must have average or above average physical strength and mobility and will need documents proving eligibility to work, fingerprint clearance, health screening and required immunizations before work begins.

If this is the work environment you are seeking, please contact the director and tell us about yourself (resume's required and questions welcome!) **Contact Director at 925-820-2515**

#### **OUR BENEFITS INCLUDE:**

- Competitive Wages (based on education and experience)
- 19 Paid Holidays Per Year
- 6 Paid Sick Time Days
- Medical Plan
- Dental Plan
- 401(k)
- Annual End of Year Retention Bonus

**About our schools:** The Child Day Schools (TCDS) provides the highest quality early childhood education programs for early learners and their families and have done so successfully for over 45 years. We value and support our staff by providing a welcoming collaborative, professional work environment that offer teachers the opportunity to develop their skills through continuous training while receiving benefits that honor their ECE profession.

THANK YOU FOR YOUR INTEREST!

E.O.E.

Pay: \$16.00 - \$20.00 per hour

COVID-19 considerations:

To ensure that we are providing a safe, healthy learning environment for children and staff, we have developed guidelines suggested by the CDC. All staff are required to implement our COVID-19 health and safety protocols.

## **Preschool Teachers – TCDS, Lafayette Is Hiring**

Our charming, friendly campus in Lafayette seeks fully qualified preschool teachers who can provide a positive, caring, safe environment for early learners. The Child Day Schools (TCDS) offers children a dynamic curriculum model, which includes both HighScope and the Emergent Curriculum (Project Webs). This unique curriculum provides children with developmentally appropriate, open-ended learning experiences, with actively engaged teachers.

Our goal at TCDS is to provide an inclusive nurturing learning environment with experiences that allow young children to grow and prosper during the preschool years. We seek energetic educators to join us in meeting these goals. If you are committed to ongoing coaching and training, and exhibit respect and professionalism in communications with children, parents, and co-workers-- we would like to welcome you to our school.

### **Requirements:**

- ***Minimum 12 Early Childhood Education Units*** (an AA or BA preferred but not required)
- 6 Months Experience
- Live Scan clearance
- Current Immunizations and Health Report
- CPR/First Aid Certified
- Follows all health & safety practices for a clean and safe environment
- Mandated Reporter Training completion
- Understands Community Care Licensing regulations
- Average or above average physical strength and mobility
- Commitment to ongoing coaching and education in Early Childhood

### **Our Benefits Include:**

- Competitive Wages (based on education and experience)
- 19 Paid Holidays Per Year
- 6 Paid Sick Time Days
- Medical Plan
- Dental Plan
- 401(k)
- Staff Childcare
- Generous Annual End of Year Retention Bonus

**Salary Range:** Begin at \$20 hour. Salaries are commensurate with education and experience.

If this is the work environment you are seeking, please contact the director and tell us about yourself (resume's required and questions welcome!) **Contact Director at 925-284-7092.**

**Are you new to Early Childhood?** We welcome passionate, energetic teachers entering the field or teachers who seek a flexible schedule. If you love to be engaged with children and are willing to learn how to implement best practices, come and join our team.

**Substitute Teachers:** Looking for a flexible substitute preschool teaching position? The Child Day Schools includes five campuses in the East Bay, which are seeking nurturing, enthusiastic, fully qualified, and experienced early childhood substitute teachers to be a part of our school community. As with all teaching posts, this position requires individuals to have a minimum of 12+ ECE Units and to meet all licensing required criteria. \*Additional contact information is available on our website: [www.tcdschools.com](http://www.tcdschools.com)

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E.O.E.

Job Type: Full-time

Pay: From \$20.00 per hour

COVID-19 considerations:

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## **Preschool Teachers – TCDS, San Ramon Is Hiring**

### **Preschool Teachers:**

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**Salary Range:** Begin at \$19 hour. Salaries are commensurate with education and experience.

If this is the work environment you are seeking, please contact the director and tell us about yourself (resume's required and questions welcome!) **Contact Director at 925-820-2515**

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**About our schools:** At The Child Day Schools (TCDS), we provide the highest quality early childhood education programs for early learners and their families and have done so successfully for over 45 years. We value and support our staff by providing a welcoming collaborative, professional work environment that offer teachers the opportunity to develop their skills through continuous training while receiving benefits that honor their ECE profession.

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E.O.E.

Job Type: Full-time

Pay: From \$19.00 per hour

COVID-19 considerations:

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